

Secondary Transfer Handy Hints & Tips



- **Visit as many secondary schools as you can.**
Attend open days and evenings so you can walk around the school, talk to the pupils and hear from the headteacher. Do not forget to read the school's OFSTED report and prospectus.
- **Read the school's admissions criteria.**
Consider how likely it is that you will be offered a place, find out how many places are available, look at how many applicants there were in previous years and consider how your child will travel to the school.
- **Don't let others influence your decision.**
Talk to others who have had experience of the school but do not let this be the deciding factor. Every child is different and one child's experience will be different to another's.
- **Application Forms**
You must complete a form in your HOME local authority, i.e. if your child lives in Haringey, you must complete a Haringey application form. Local Authority application forms can be completed online. This is the best way to apply as it is more efficient.
- **Use all your choices**
You can choose up to six schools on your application. Please make use of all six preferences even if you are set on one school. Choosing less than six does not improve your chances of getting into a specific school.
- **Late Applications**
If your application is not submitted by **Tuesday 31st October 2018** you will reduce your chances of getting your preferred school. Your preferences will be considered after all the other applications have been processed.

Key Dates

DEADLINE FOR APPLICATIONS 31st October 2018

1st September 2018 - Applications open

31st October 2018 - All applicants should have received their offer

1st March 2019 - Offer day/online outcome
Online applicants will receive notification of their offer in an email
Paper applicants will be sent an offer letter

15th March 2019 - Acceptance deadline - online applicants should accept their offer online

2nd April 2019 - Appeal deadline