

CROWLAND PRIMARY SCHOOL



Charging Policy

[F5.1]

Last updated : June 2017		
Governing Body :		
Status : Statutory	Index : Core	Website : Y

Introduction

We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition if no funding is available. We seek to keep costs down and provide value for money at all times and subsidise the cost of most trips both residential and non-residential.

Voluntary contributions for activities as part of the Curriculum

When organising school visits or workshop activities which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the activity. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel the activity.

Music Tuition

There is a charge for individual or group music tuition if this is not part of the National Curriculum. This charge is paid directly to Haringey Music Centre which provides peripatetic music teachers to teach individuals or small group lessons on the school site. We give parents information about additional music tuition at the start of each academic year.

Swimming

Children may have swimming lessons in the school's small swimming pool free of charge. The school also organises swimming lessons for one year group of children. Lessons take place in school time and are part of the National Curriculum.

Optional Extra Activities

For activities which take place wholly or mainly outside school hours and are not required in order to fulfil statutory duties relating to the National Curriculum or to Religious Education, it is the governors' policy to charge for such activities organised by the school. The basis for calculating the charge will be proportionate for each participating pupil for travel, board & lodging, materials, books, equipment, entrance fees and insurance.

The following is an exemplary list of additional activities which require voluntary contributions from parents. This list is not exhaustive:

- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips abroad or other residential trips;
- musical events

Activities not run by the School or LA

When an organisation acting independently of the school or LA arranges an activity to take place during school hours and parents want their children to join the activity, such organisation may charge parents.

Nursery Top Up

The school has a limited number of full time nursery places which are not funded by the LEA. All nursery children have funded 15 free hours which are offered to all and 30 free hours for those eligible. If a parent wishes to have a full time place and they are not eligible for the 30 free hours they can pay for the additional hours. The cost for this is calculated per annum and divided up into equal weekly payments which must be made in advance weekly. The fees are due weekly regardless of the child's attendance and even if the school is not open for the full week. The school has the right to withdraw the full time provision if these fees are not paid. The part time provision which is funded would not be affected but will likely be offered as an afternoon place.

Residential Visits

The school organises residential visits for pupils. The cost of these trips includes board & lodging, transport, materials, entrance to any sites visited and charges for any activities to be experienced.

Non-residential trips are also organised for children. The cost of these trips will be based on travel costs, entrance to sites, materials and charges for activities experienced. The governors' policy is for the school to cover the cost of any additional teacher time necessary to lead the trip.

Where available, subsidies will be provided for children of families on forms of income support or in special circumstances to enable them to take part in the option of their choice. This is stated clearly on letters and is dealt with discretely and in confidence by the Headteacher. Parents will be given the option of a payment plan to spread the costs of the residential visit.

Charging in Kind

The cost of materials, equipment etc. needed for practical subjects is budgeted for and borne by the school. However, the school may charge for or require the supply of ingredients and materials if the product is to be owned and taken home by the child afterwards e.g. food products, models containing electrical equipment or batteries. The school will inform parents prior to activities, giving them the choice to pay for materials or purchase their own materials for the activity.

Breakages & Fines

The Governors reserve the right to ask parents to pay for the cost of replacing any item such as:

- broken windows
- defaced, damaged or lost text books
- replacement reading or homework diaries
- any item damaged as a result of unsatisfactory pupil behaviour.

